A close up of a logo

Description automatically generated

**Gift Aid Declaration**

**Boost your donation by 25p of Gift Aid for every £1 you donate**

**Gift Aid is reclaimed by the charity from the tax you pay for the current tax year. Your address is needed to identify you as a current UK taxpayer.**

**Directions**:

1. Complete the form below, making sure you tick the box.

2. Save the document as: “[Year] Gift Aid [your surname]”.

3. Email the document to [info@city-temple.com](mailto:info@city-temple.com) or [treasurer@city-temple.com](mailto:treasurer@city-temple.com).

4. You may instead print and post it to: City temple, Holborn Viaduct, London, EC1A 2DE.

**to Gift Aid your donations you must tick the box below:**

 I want to Gift Aid my donation of £\_\_\_\_\_\_\_\_\_\_\_\_\_\_ and any donations I make in the future or have made in the past 4 years to:

**City Temple URC**

I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference.

My Details:

Title: First name or initial(s):

Surname:

Full Home address:

Postcode Date

I understand that it is my responsibility:

* To notify City Temple if I want to cancel this declaration, if I Have changed my name or home address, or if I no longer pay sufficient tax on My income and/or capital gains.
* To include all My Gift Aid donations on my Self-Assessment tax return, or ask HM Revenue and Customs to adjust my tax code, if I pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to Me.